

TUCKAHOE LHRC QUARTERLY MEETING MINUTES

SEPTEMBER 14, 2010/4:00PM

Committee Members:

- John Redd, Chairman
- Kia Symonds, Vice Chair
- Norma Draper, Committee Member
- Monica Lucas, Secretary
- Corinthia Morris, Committee Member

Advocate Present:

- Michael Curseen, Human Rights Regional Advocate

Affiliate Members Present:

- Nancy Boykin, Caring Corner
- Deloris Smith, ACTS
- Victoria Pottschmidt, Family & Community Support Systems
- Kelly Murphy, Blue Ridge Residential Services
- Debra Hewitt, Southern Virginia Regional Medical Center
- Sterling Burton, OLA Home for Boys
- Kathy DeShazo Jackson, OLA Services
- Cynthia Woodson, Family & Adolescent Services, LLC
- Breon Epps, Greater Unity Residential Services/Adult Day Services
- Guirlande Dorsainville, Grace Family Services, LLC, Program Director
- Terrance Jones, Alliant Human Services
- Vernon Oliver, HOPE, Inc.
- Dennis Parker, HOPE, Inc.
- Charita Watkins, HOPE, Inc.
- Sandra Rasmussen, Williamsville Wellness, LLC
- Bob Cabaniss, Williamsville Wellness, LLC
- Erin Gwinn, Miracles Behavioral Health Center
- Sherman Adkins, EMS of VA
- Lauren Mack, EMS of VA
- Tony Davis, HYPE Youth Services, LLC
- Denise Turner, RISEUP, LLC
- Juan Wilson, RISEUP, LLC
- I. Muhammad, Hamlet House Youth Services
- Jessica James, I.L. Solutions/ GROWN Program
- Latroyal Smith, I.L. Solutions/GROWN Program

Affiliates Absent:

- S.T.O.N.E.S.

- I. **Welcome/Call to Order/Introductions:** The meeting was called to order at 4:14pm by John Redd, Chairperson. There was a round of introductions of all persons present including the committee members and affiliates present.

II. Public Comment: There were no comments made.

III. Approval of June 8, 2010 Minutes: The minutes from the June 8, 2010 meeting were approved with the following corrections: Deloris Smith of the ACTS program was present at the June 8, 2010 meeting, which is a change to the previous minutes which suggested that there was no representative from the ACTS program present at the meeting.

IV. Treasurer's Report: Monica Lucas, LHRC Secretary, provided an update regarding the status of the Tuckahoe LHRC account at First market Bank. Ms. Lucas reported that the committee had secured checks for its account at no cost to the committee due to an error with the ordering process. Sterling Burton, OLA Home for Boys will be added to the account to serve as the other affiliate signed on to the LHRC account. There has been no activity on the account since the previous meeting, which has resulted in a balance of 2,663.03. Cynthia Woodson, Family & Adolescent Services, provided checks to the committee members who submitted their mileage reimbursement invoices.

V. Advocate's Report: Michael Curseen advised that the Crisis Wave Physical Restraint program facilitated by Mr. Ed Gates has been approved for use by providers after having been reviewed by the department for safety and efficiency. There was a review of a memo from Margaret Walsh providing clarity of some of the major functions of the LHRCs. Additionally affiliates were encouraged to browse the Human Writes quarterly news letter. Copies of each of these items were provided for affiliates by Mr. Curseen.

VI. Old Business

A. TLHRC Follow Up Regarding Policy Reviews:

1. **Hamlet House:** The policy review for Hamlet house was approved by the committee.
2. **G.R.O.W.N Program:** The committee reviewed the policies for the G.R.O.W.N. program and determined that there was a need to table the review until the December meeting, with a copy of the policies being sent to Mr. Curseen prior to further follow up.

B. TLHRC Follow Up Re: Caring Corner: The committee determined that it would complete further review of the Caring Corner regarding the submission of a revised reporting form detailing the incident involving a client AWOL reported at the June 8, 2010 meeting.

C. TLHRC Follow Up re: OLA Home for Boys: The committee received information from this affiliate regarding **1.** Additional Clarification Regarding the Incident on 3/7/10 **2.** Request for a Behavioral Support Plan for the client who seems to be having ongoing behavioral difficulty. **3.** A Medical Report from a doctor substantiating the medical diagnosis of the resident's neck sprain. The committee approved the reporting that was presented in response to these concerns.

D. TLHRC Follow Up re: Southern VA Regional Medical Center: The committee was presented with additional information for four incidences of seclusion reported at the June 8, 2010 meeting. The committee approved the reports as received.

VII. New Business:

A. Blue Ridge Residential Services Sponsored Residential Services:

Report of Sites Added & Discontinued: Kelly Murphy presented sites for affiliation. The following sites were approved for affiliation by the committee: **Brandy oaks Terrace, Centerbrook place, Summerhouse Lane and Nivram Road.** The following site was approved by the committee for removal from affiliation: **Happy Hill Road**

VIII. Human Rights Activities Reports for period 5/21/10 – 8/20/10

- **Alliant Consortium:** Nothing To Report
- **A.C.T.S.:** Nothing To Report
- **Blue Ridge Residential Services:** 3 incidences were reported involving clients. Each of the incidences involved a client who was taken to the emergency room for regular illnesses and the other incident in response to an injury that occurred at the client's day support program. .
- **Caring Corner:** This affiliate was asked to provide a revised reporting form from the June 8, 2010 meeting in which the failure of actions by program staff was substantiated as neglectful. The report presented at the September 4, 2010 meeting needs to reflect the proper reporting period and the proper disposition of the incident occurring on 7/20/10 in which the same client with previous elopement issues went AWOL once again. The committee agrees that there is a definite staffing/supervision issue that this provider is not addressing, which is subsequently placing a risk to this client's safety. This is a recurring issue for this provider.
- **EMS Intensive In-Home Services:** Nothing To Report
- **Family & Adolescent Services:** Nothing To Report
- **Family & Community Support Systems:** Two new staff hired.
- **Renaissance Residential Services, LLC (formerly Grace Family Services):** One new staff hired
- **Greater Unity:** Nothing to Report
- **G.R.O.W.N. Program:** Nothing To Report
- **Hamlet House Youth Services:** Nothing to Report /
- **H.O.P.E., Inc.:** The Clinical Director resigned along with two other staff, one staff person was hired and a client was hospitalized due to suicidal ideations.
- **HYPE Youth Services:** Nothing To Report
- **Miracles Behavioral Health Center:** Nothing To Report
- **OLA Home for Boys/ OLA Family Services:** Reported 3 QMHP's hired, Reporting was provided about 4 incidences including 5/29/10 involving a client who was left home unattended due to the criminal apprehension of her mother, 6/4/10 involving an issue of confidentiality in which a counselor lost her jump drive containing client information, 6/4/10 involving a report to a counselor by a parent that she locks her child in his bedroom and 8/18/10 involving a report by a parent of her displeasure with a counselor allegedly assisting the client with locating his journal by going through drawers in the home. Another counselor was provided to the family per their request. The group home program reported an incident which occurred on 7/23/10 involving a peer to peer altercation in which the staff

member was in place to de-escalate, however a client's nose was injured due to a punch from the other resident involved. No abuse or neglect was founded due to staff presence prior to and during the incident to provide de-escalation and crisis wave techniques. The resident was taken to the hospital for treatment for his nose injury.

- **S.T.O.N.E.S:** Affiliate absent, this is the second consecutive meeting that has been missed by this affiliate.
- **So. VA Regional Medical Center:** Three employees resigned, not relating to any human rights activity.
- **Williamsville Wellness, LLC:** One staff member resigned, three new staff hired.
- **RISE UP:** Nothing To Report

IX. Secretary's Report: M. Lucas reported that all affiliates were present except a representative from the S.T.O.N.E.S. program. The secretary expressed a need for the committee to identify some else who can handle the note taking duties for the committee, as the secretary is having difficulty managing this duty. A suggestion was made regarding the committee securing a neutral person to complete note taking duties for the committee. This discussion will continue further, as no one was identified to handle this task. The secretary also asked the affiliates to consider alternating the responsibility for providing refreshments and handling set up for the meetings. The cost for refreshments will be reimbursed to the affiliate using TLHRC funds.

X. Meeting Schedule: Next Meeting will be held Tuesday, December 7, 2010 (2nd Tuesday)

XI. Executive Session: The committee held an executive session prior to the start of the meeting with the following affiliate to discuss a Review of Medical/Protective Restraints for a client.

1. Blue Ridge Residential:

XII. Meeting Adjourned at 6:25pm